

# Home Assessment Form - Part A

# Building details

<b>Property Information</b>		Date	DD	MM	YY
Property Address:					
Postcode:					

<b>Contact Information</b>			
Main contact name:			
Phone number (landline):		Phone number (mobile):	
Email contact:			

<b>Residential Information – Please detail all people living at the address</b>			
Full name:	Date of birth: DD/MM/YY	Gender: M/F	Relationship to head of household:

<b>Room sizes – Please state size (metres x metres)</b>				
Bedroom 1	Bedroom 2	Bedroom 3	Bedroom 4	Bedroom 5
Bedroom 6	Bathrooms (number)	Toilets (separate)	Reception rooms	Other rooms

Which rooms will be available to guest (s)?	<input type="checkbox"/>
Is the accommodation suitable for someone with disabilities / mobility issues?	
What facilities are in walking distance i.e. shops, schools, GP surgery, playground, public transport	

	Yes	No
Evidence of property ownership / permission from owner to host guest checked		
Is there a fixed heating system throughout the property? (Gas central heating / Electric storage heaters)		
Is there a working CO2 alarm in the vicinity of the gas boiler (if fitted)?		

Is there an open fire or gas fire in the property?		
If it is a solid fuel burning appliance, is there a carbon monoxide alarm in the room (s) with the open fireplace(s)? Or is it appropriately sealed (with air vent)?		
If a gas fire, will anyone sleep / be sleeping in the room with the gas fire?		
Are there adequate fire precautions?		
Are there any smoke alarms fitted on each floor? If Yes, are they battery or hard wired?      Hardwired / Battery (circle as appropriate)		
In the case of a fire, apart from the stairs, are the windows a suitable alternative means of escape?		
If no smoke alarm or CO2 monitor would you like Kent Fire & Rescue to visit and install these free of charge?		
Is the property free from safety hazards? E.g. trip hazards; are the floors / paths / steps in good repair?		
Can you exit the home from every bedroom or sleeping room directly without having to pass through other rooms (not including hall /landing), e.g. are there any bedrooms leading off a kitchen or lounge or other bedroom?		
If YES, are there openable windows in bedrooms and approximately what size are they? Size in meters:		
Do windows open wide / how far do they open (metres)		
Do these windows have locks which are openable with keys?		
Are the windowsills at a safe and appropriate height?		
Where necessary, are there any safety catches or limiters fitted to windows?		
Are there adequate guards for low windows or balconies? (if, any)		
Is the staircase and balustrading free from any gaps that could be a hazard for a small child		
Are there sufficient security measures such as adequate locks on doors & windows?		
If any doors are glazed, are they safety glass?		
Are there adequate work surfaces / storage / electrical sockets in the kitchen? And is it clean or cleanable?		
Are the shower and WC facilities in a reasonable state of repair with no leaks?		
Is the property reasonably clean, with reasonable decoration and in good repair?		
Is the property free from damp or mould?		
Is there sufficient means of ventilation?		
Are all habitable rooms and staircases provided with adequate lighting?		
Does the electrical installation appear modern and up to date with RCD protection and an adequate number of sockets?		
Are all electrical sockets, consumer units, components and fittings in good condition?		
Is there any portable electrical equipment being provided by the landlord, if yes are they safe?		
Is the exterior of the property well maintained? Guttering, roofing etc		
Are there any concerns with the condition of the property? If yes, please detail in notes box.		

## Home Assessment Form - Part B

## Children and welfare

We will visit you once the host family have arrived again. Here are some questions to help you get prepared.

	Yes	No
Is the host living in the same property as the guest family?		
Are the sleeping arrangements / bedrooms suitable for matched family? : <ul style="list-style-type: none"> <li>• <i>Two children aged 0-9 can share a bedroom whatever their sex.</i></li> <li>• <i>Two children aged 0-15 can share a bedroom if they are the same sex. Otherwise, children must have separate bedrooms.</i></li> <li>• <i>16 and above must have their own bedroom</i></li> <li>• <i>Parents can share a bedroom with children up to 10 years old</i></li> </ul>		
Is the home heated adequately during the day & night? <ul style="list-style-type: none"> <li>• <i>Babies are unable to regulate their body temperature and therefore families need to be able to adjust the heating as required.</i></li> <li>• <i>Same applies to older and some medical conditions or people on some prescribed medication</i></li> <li>• <i>In summer months – can bedrooms be adequately ventilated to regulate higher temperatures at night</i></li> </ul>		
Does the bathroom / s have locks? If not is the host willing to fit a lock on? This will require a follow up or monitoring visit <ul style="list-style-type: none"> <li>• <i>Locks are essential on bathroom doors to ensure privacy, safety and safeguarding of all individuals in the household.</i></li> </ul>		
Is the property suitable for people who may have mobility issues? <ul style="list-style-type: none"> <li>• <i>Any example of this would be very steep stairs that someone with mobility issues could not negotiate.</i></li> </ul>		
Are there any other adults living in the family home regularly that are not on the application? If yes please give details below		
Are there adults living in the same household who have care and support needs that might be impacted by an increase in household members once the matched family have arrived? If yes please give details below		
<b>Family welfare to support independence in the home to reduce risk of relationship breakdown:</b>		
Is there space for children to play within the property boundary?  Is there space outside of the bedroom for recreation e.g. watching TV, relaxation or will they be in their bedrooms for the majority of their day <ul style="list-style-type: none"> <li>• <i>e.g.: available room for children to play for a reasonable amount of time alongside other individuals in the household. For example, the children/family cannot be expected to remain in the bedroom at all times.</i></li> </ul>		

	Yes	No
Is there space for hosts / guests to access quiet space when they need it?		
If there is a situation where the existing homeowners need to leave the property, would the guest have access to a door key so they could gain access to the property without anyone being there?		
Do the host family have any pets which may come into contact with guests? If yes, please state details:		
Are there any wider contextual safeguarding elements in relation to the area/road the guest will be living in? Busy roads / deep water etc?		
Is always there access to fresh drinking water for the guests?		
Are there adequate cooking facilities?  <ul style="list-style-type: none"> <li>• <i>Will the matched family have access to cooking facilities themselves?</i></li> <li>• <i>Will the host be cooking for the matched family?</i></li> <li>• <i>If there are not currently adequate cooking facilities, is the host willing and able to rectify this?</i></li> </ul>		
Does the family have ease of access to washing facilities?		
Does the guest / s have access to a telephone?		
Will guests be able to have confidential conversation, in private, by phone or in person (with support worker / staff – if relevant)?		
Does the guest have independent access to public transport routes?		
There will be further advice available to support you hosting families. Is there anything else you would like to know about supporting children in your matched family that our partners can support you with e.g. home safety advice for children?		

**Please add any additional comments about suitability of the property**

**Do you consider the property to be suitable for guest/s?      Yes / No      Circle response**

Inspecting Officer:	Date of Inspection:
Signature of Inspecting Officer:	Signature of sponsor: